Date: 24/01/2018

Re: Letter of Competency for Harsimran Singh

To whom it may concern,

Harsimran Singh an employee/subcontractor of Fabril Solutions ltd would like to begin work as a Delivery Partner for the Universal Communications Group in the role of a (tick desired role(s) below):

|  |  |  |
| --- | --- | --- |
| * Build Technician |  |  |
| * Provisioner |  |  |
| * Civil Operator |  |  |
| * Surveyor |  |  |

Harsimran Singh, will be working as a:

|  |  |  |
| --- | --- | --- |
| * Trainee |  | If ticked, please provide name of designated team leader [Click to enter nominated on site trainer] |
| * Team Leader |  |  |
| * Team Member |  |  |

Please indicate the current capabilities of the individual:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Civil – Small Scale | Civils – Large Scale | Cabling | Splicing | Aerial | MDU Class 1-2 | MDU Class 3-4 | Complex | Provisioning |
|  |  |  |  |  |  |  |  |  |

Residency Status

Harsimran Singh is a:

|  |  |
| --- | --- |
| * New Zealand Resident |  |
| * Visa Holder | [If Applicable, please provide applicant passport for further verification] |

English Comprehension

All delivery partners have a reasonable expectation to understand instruction from UCG supervisors, to accurately interpret work plans and to communicate with clients and customers (Where a person cannot read, write or speak English, they can only work on a UCG site alongside a person who can, who they can then communicate with)

In recognition of this, Harsimran Singh has the following English language skills:

|  |  |
| --- | --- |
| * Can read, write and speak English |  |
| * Can speak English, but not read/write English |  |
| * Cannot speak, read, or write English |  |

Work Experience

Harsimran Singh has gained experience in the following three positions of employment (in order of employment history):

* Current Role: Fabril Solutions Ltd NGA Fibre technician
* 2nd Role: [Click here to enter Company and Position of Employment]
* 3rd Role [Click here to enter Company and Position of Employment]

Appropriate experience/ Competencies related to role:

Experience:

Worked as an NGA Fibre technician from the past 1 year in chorus network and performed all kind of build and OSB tasks

Competencies:

|  |
| --- |
| WTC1, WTC3, TC, FIRSTAID, PTN, RISK MANAGEMENT,EDP |

Training Received

Harsimran Singh has completed the following Training (Tick Appropriate Checkboxes):

**Chorus Training:**

|  |  |
| --- | --- |
| * NGA B | Date of Completion: [Click here to enter Date of Course Completion] |
| * NGA C | Date of Completion: [Click here to enter Date of Course Completion] |
| * MDU Build | Date of Completion: [Click here to enter Date of Course Completion] |
| * PTN Training | Date of Completion |

**Miscellaneous/ WTC training (If indicated, please provide all certification):**

|  |  |
| --- | --- |
| * Site Safe Pass | [Click here to enter Date of Course Completion] |
| * WTC 1 Electric Reticulated Network U/G |  |
| * WTC 2 Operate EWP - Plant | [Click here to enter Date of Course Completion] |
| * WTC 3 Electric Reticulated Network O/H |  |
| * WTC 4 Confined Spaces | [Click here to enter Date of Course Completion] |
| * WTC 5 Work at Height | [Click here to enter Date of Course Completion] |
| * Level 1 Traffic Control |  |
| * Level 1 Site Traffic Management Supervisor |  |
| * OTDR Testing Training | [Click here to enter Date of Course Completion] |

References

Please provide one client reference for Harsimran Singh:

Name: Sid Doma

Position: Fabril Solutions Ltd, Director

Contact Details: 02040577777, siddhu.doma@gmail.com

We have full confidence that Harsimran Singh has the capability to perform his role for Fabril Solutions ltd as a Delivery Partner for UCG’s MDU fiber rollout and he will provide a valuable contribution to the project.

In signing this form, I declare that the business has verified the competencies of the aforementioned worker and can confirm that the above information provided is correct.

I am available to discuss if UCG has any further questions.

Kind regards,

Siddhartha Doma

Company Director